Wedding Arrangements

General Information

Bride's Name	Groom's Name
Address	Address
(Home Phone) (Work Phone)	(Home Phone) (Work Phone)
Church Membership City	Church Membership City

Officiating Minister _____

Contact Person _____

Wedding Date _____

Wedding Time _____

Rehearsal Date _____

Rehearsal Time _____

Bride's Parent's Name _____

Parents' Home Phone _____

Parents' Work Phone _____

Facilities Requested

[ ] Sanctuary/Church
[ ] Shepherds Hall
[ ] Fellowship Hall
[ ] Lobby Parlor/Bride's Room
[ ] Baptismal Area/Groomsmen Room
[ ] Other_____

Church Services Requested

[ ] Wedding Taped Music Requested
[ ] Wedding Taped Music Provided by the Bride
[ ] CD Taping Requested of Ceremony
[ ] Cassette Taping Requested of Ceremony
[ ] Sound System
[ ] Live Music
[ ] Other_____
[ ] Other_____

Wedding Arrangements Checklist

Number of Bridesmaids _____
Number of Groomsmen _____
Number of Ushers _____
Number of Persons Expected _____

Flower Girl [ ] Yes [ ] No
Ring Bearer [ ] Yes [ ] No
Unity Candles [ ] Yes [ ] No
Double Ring [ ] Yes Single Ring [ ]

[ ] Name of Florist Phone _____
[ ] Name of Organist/Pianist Phone _____
[ ] Name of Photographer Phone _____
[ ] Name of Soloist Phone _____
[ ] Other Phone _____
[ ] Reception Services (Contact Church Coordinator Directly)

Wedding Arrangements

Wedding Agreement

I have read all wedding policies and agree to comply with the officiator's counseling requirements and payment of all fees as directed by the church wedding coordinator at phone number _____ .
The church wedding coordinator, _____
must be consulted before wedding plans can be considered complete.
Couples address after wedding :

_____ Signed _____

_____ Date _____

Please return to church office

For Office Use Only

[ ] Approved [ ] Scheduled

Church Wedding Coordinator Assigned _____ Phone _____

[ ] Not Approved Reason for Decision _____

_____

_____ _____

(Authorized Signature) (Date)

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